

ADDENDUM NO. 3

BUILDING "R" TOILET ROOMS RENOVATION

NTD #2007-SH29-01

DSA A-#3-113596 FILE #19-C5



Pasadena City College
1570 E. Colorado Blvd.
Pasadena, California 91106

November 29, 2011

NTD ARCHITECTURE
955 Overland Court, Suite 100
San Dimas, CA 91773



Jay R. Tittle, #C-12955

1. PART 1 - GENERAL

- 1.1. The following revisions and/or clarifications shall be made to the Bidding Requirements and Contract Documents. Revise and amend the Documents for the above named project in accordance with this Addendum. The bid shall reflect these addendum changes and each bidder shall make reference in their bid to this addendum.
- 1.2. All Bidding Requirements and Contract Documents shall apply to this addendum as originally indicated in the applicable portions of the contract documents, unless otherwise modified by this addendum.
 - 1.2.1. Previous Addendum #1 issued November 10, 2011.
 - 1.2.2. Previous Addendum #2 issued November 21, 2011.
- 1.3. GENERAL CLARIFICATIONS
- 1.4. CHANGES TO PREVIOUS ADDENDA
 - 1.4.1. Addendum #2, issued November 21, 2011, Paragraph 1.2.1:
 - 1.4.1.1. Clarification on typographic error of issued date for Addendum #1 should be the year 2011.

2. PART 2 - PROJECT MANUALS

2.1. REVISIONS TO BIDDING/CONTRACT REQUIREMENTS

2.1.1. Bidding and Contract Documents:

2.1.1.1. Delete and replace Bid Form, pages 15-17, with the revised attachment:

2.1.1.1.1. Clarification of deleted reference to "Soils Report from Geotechnologies, Inc., dated October 01, 2008 (see attached)". This document is not pertinent to this project.

2.1.1.1.2. Clarification of deleted "Stichler".

2.1.1.1.3. Revision of Add Alternate Bid to replace Lobby ceiling tile, grid, and light fixtures, etc. per Addendum 2 Scope of Work and to include Asbestos Abatement Bid Form in Appendix B.

2.1.1.2. Delete and replace Agreement, page 32, with the revised attachment: Clarification of revised Add Alternate Bid to replace Lobby ceiling tile, grid, and light fixture, etc. and to include Asbestos Abatement Bid Form in Appendix B.

2.1.1.3. Job Walk Meeting Minutes attached for reference. Clarification on Page 7, Paragraph 7: All lighting fixtures, including the 2x4 fixtures within the Alternate Bid scope, are Contractor Furnished, Contractor Installed. Note that Addendum #2 supersedes these Meeting Minutes.

2.1.1.4. RFI Question: We received a request regarding the disposal of Asbestos / Lead... Can you provide us information regarding the details of the requirements for disposal? Answer: See attached "Disposal Requirements" by CF Environmental.

2.2. REVISIONS TO SPECIFICATIONS

2.2.1. Section 09 51 00, Acoustical Ceilings:

2.2.1.1. Clarification to provide ceiling tile style: Eclipse ClimaPlus by USG, or equal; and grid style: Fineline DXLF by USG, or equal.

2.2.2. Section 10 14 00, Signage:

2.2.2.1. Revise Letter Style from upper case Helvetica regular to Optima at all signage, Reference Drawings AD2-A01 through A04 for additional information.

3. PART 3 - DRAWINGS

NOT USED

END OF ADDENDUM #3 INCLUDING REFERENCED ENCLOSURES

Enclosures:

(Note that these are listed here for clarity only. Refer to narrative above for detailed descriptions of revisions related to these enclosures.)

- l) New Project Manual Documents Issued:
 - a) Bid Form, pages 15-18 (4 pages)
 - b) Agreement, page 32 (1 page)
 - c) Job Walk Meeting Minutes (8 pages)
 - d) Disposal Requirements, by CF Environmental (1 page)

End of Enclosures

BID FORM

Bid: 874 – MEASURE P – RESTROOM UPGRADE – R BUILDING

TO: Pasadena Area Community College District, a California Community College District, acting by and through its Board of Trustees, 1570 E. Colorado Blvd., Pasadena, CA 91106-2003, herein called the "District":

Having visited the site, examined all conditions affecting the Work and reviewed, in detail, all Drawings, Specifications, Existing As-built drawings and conditions, ~~Soils Report from Geotechnologies, Inc., dated October 01, 2008 (see attached)~~, other related Contract Documents and **Addenda number(s)** _____ **through** _____, prepared by ~~NTD STICHLER ARCHITECTURE~~ located at 955 Overland Court, Suite 100, San Dimas, CA 91773-1718 titled:

**PASADENA CITY COLLEGE
RESTROOM UPGRADE – R BUILDING
PASADENA, CALIFORNIA
DSA No: 03-113596**

BID No: 874

The undersigned agrees to the following:

1.0 Base Bid

1.1 Bid Proposal Amount - Pursuant to and in compliance with your Notice to Contractors Calling for Bids and other documents relating thereto, the undersigned bidder, having familiarized himself with the terms of the contract, the local conditions affecting the performance of the contract and the cost of the Work at the place where the Work is to be done, and with the drawings and specifications and other Contract Documents, hereby proposes and agrees to perform, within the time stipulated, the contract, including all of its component parts, and everything required to be performed, and to provide and furnish any and all of the labor, materials, tools, expendable equipment, and all utility and transportation services necessary to perform the contract and complete in a Workmanlike manner all of the Work required in connection with **Bid No: 874** in strict conformity with the Contract Documents for the sum of

_____ Dollars (\$ _____), including all applicable taxes and the costs associated with providing Bonds, according to the scope of Work outlined in the Specifications.

Alternate Bid – Replace Lobby ceiling tile, grid, and light fixtures, etc. per Addendum 2 for the sum of _____ Dollars (\$ _____).

Asbestos Abatement Bid Form in Appendix B.

The minutes of the mandatory job walk and pre-bid conference will be issued as an Addendum. The information provided at the meeting and included in the minutes will become part of the Bid Documents.

Completion Time: The entire Work shall be completed **NOT LATER THAN August 30, 2012. (225)** calendar days, calculated from the date of the Notice To Proceed.

If the undersigned is issued a Notice to Proceed (after signing of the Contract Agreement), the undersigned agrees to execute, in a form specified herein, the required Payment and Performance Bonds, provide appropriate Insurance Certificates "or should" Pasadena City College elect the OCIP program, provide the documentation required and begin Work within five (5) calendar days following the Notice to Proceed.

The Contractor shall pay or cause to be paid all sales, use, excise and all other taxes applicable to the Work and these taxes shall be part of the dollar amount set forth in the Bid Schedule.

Time being of the essence in the Contract, the undersigned agrees to complete the Work by the date shown in the Bid Form, Contract and Notice To Proceed from Pasadena City College.

The undersigned, prior to signing, agrees to review for accuracy the information added to complete the blanks of the Contract Agreement and to permit review of, by the Architect and Pasadena City College the Payment and Performance Bonds.

The undersigned hereby declares Pasadena City College shall have the right of Beneficial Occupancy for any portion of the project and to do whatever is reasonable to complete the area.

The undersigned understands and accepts that Pasadena City College may employ other Contractors, under separate contract, which may proceed at such time as necessary to install other Pasadena City College required Work. To that extent the undersigned agrees to cooperate and coordinate their Work with Pasadena City College's Contractors.

The undersigned recognizes and accepts this Work is within an existing College Campus and that it will be necessary to cooperate with the "Ongoing Operations" and to take as much care as possible not to disturb the daily operations. Further, the undersigned acknowledges and accepts there may be, due to the "Ongoing Operations", interruptions to planned construction activities. These interruptions shall have priority and the undersigned further acknowledges and accepts that there will be no time extension or financial compensation for these interruptions.

The Bid shall remain in effect for a period of sixty (60) calendar days after the signing hereof.

1.2 Alternate Bid Items - The bidder's price(s) for alternate bid items, if any, is/are set forth in the form of Alternate Bid Item(s) included herewith. The bidder acknowledges that, in accordance with the Instructions for Bidders, the contract for the Work may be awarded in the District's sole discretion with or without some, all, or none of the alternate items being incorporated into the scope of the contract awarded. The bidder further acknowledges that the District's selection of alternate items, if any, for inclusion in the contract awarded, will be in accordance with the Instructions for Bidders.

Bidder must provide a price, as applicable, for each alternate item, if any, set forth herein; failure to do so may result in rejection of the bid for non-responsiveness.

2.0 Rejection of Bid; Holding Open of Bid - It is understood that the District reserves the right to reject this bid and that this bid shall remain open and not be withdrawn for the period specified in the Notice to Contractors Calling for Bids.

3.0 Documents Accompanying Bid - Each bid shall be accompanied by (1) the required bid security in an amount not less than five percent (5%) of the maximum amount of bid (inclusive of any additive alternates); (2) a list of proposed Subcontractors; (3) the Non-Collusion Affidavit; (4) verification of Contractor's License; and, (5) Bidder's Qualifications and Information. All information or responses of a bidder in its bid or other documents accompanying the bid shall be complete, accurate, and true; incomplete, inaccurate, or untrue information or responses provided therein by a bidder shall be grounds for the District to reject such bid for non-responsiveness.

4.0 Award of Contract - It is understood and agreed that if written notice of the acceptance of this bid and award of the contract thereon is mailed, telegraphed, or delivered by the District to the undersigned after the opening of the bid and within the time this bid is required to remain open or at any time thereafter before this bid is withdrawn, the undersigned will execute and deliver to the District the Agreement in the form attached hereto in accordance with the bid as accepted within five (5) Working days after notification of acceptance and award. Concurrently with delivery of the executed Agreement to the District, the bidder awarded the contract shall deliver to the District: (a) Certificates of Insurance evidencing all insurance coverage's required under the Contract Documents; (b) the Performance Bond; (c) the Labor and Material Payment Bond; (d) the Certificate of Worker's Compensation Insurance; and (e) the Drug-Free Workplace Certificate. All of the foregoing shall be in conformity with applicable requirements set forth in the Notice to Contractors Calling for Bids, the Instructions for Bidders, and in each of the foregoing documents. Failure of the bidder awarded the contract to strictly comply with the preceding may result in the District's rescission of the award of the contract and/or forfeiture of the bidder's bid security. In such event, the District may, at its sole and exclusive discretion, elect to award the contract to the responsible bidder submitting the next lowest bid, or to reject all bids. The undersigned bidder, if awarded the contract shall commence the Work under the Contract Documents; on the date stated in the District's Notice to Proceed issued pursuant to the Contract Documents and completion of the Work shall be achieved within the contract time specified in the Contract Documents.

5.0 Notices - All notices or other correspondence should be addressed to the District and the bidder at their respective addresses set forth herein. Notices shall be effective only if in writing and in conformity with the requirements for service of notices set forth in the Contract Documents.

6.0 Principals - The names of all persons interested in the foregoing proposal as principals are as follows:

7.0 Assignment of Rights - Pursuant to Section 4552 of the Government Code, in submitting a bid to the District, the bidder offers and agrees that if the bid is accepted, it will assign to the District all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 USC Sec. 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the bidder for sale to the District pursuant to the bid. Such assignment shall be made and become effective at the time the District tenders final payment to the bidder.

8.0 Contractor's License - The undersigned bidder is currently and duly licensed in accordance with the California Contractor's License Law, California Business & Professions Code Sections 7700 et. seq., under the following classification(s) _____, bearing License Number(s) _____, with expiration date(s) of _____.

By executing this bid and submitting the same to the District, the bidder acknowledges the provision of California Business & Professions Code Section 7028.15, which provides that it shall be a misdemeanor for any person to submit a proposal to a public agency without having a license to perform the Work of the bid. By executing this bid, the bidder hereby certifies that: (a) it is duly licensed, in the necessary class(es), for performing the Work of the Contract Documents; (b) that such license shall be in full force and effect throughout the duration of the performance of the Work under the Contract Documents; and (c) that all Subcontractors providing or performing any portion of the Work of the Contract Documents shall be so similarly and appropriately licensed to perform or provide such portion of the Work.

9.0 Designation of Subcontractors - In compliance with the Subletting and Subcontracting Fair Practices Act (California Public Contract Code Section 4100, et seq.) and amendments thereof, each bidder shall set forth in the Subcontractors List: (1) the name and location of the place of business of each Subcontractor who will perform Work or labor or render services to the bidder in or about the construction of the Work to be performed under the Bid Documents in an amount in excess of one-half of one percent (0.5%) of the bidder's total bid; and (2) the portion of the Work which will be performed by each listed Subcontractor. The bidder shall list only one Subcontractor for each portion of the Work as is defined by the bidder in its bid. If a bidder fails to list a Subcontractor or if the bidder specifies more than one Subcontractor for the same portion of Work to be performed under the Bid Documents in excess of one-half of one percent (0.5%) of the bidder's total bid amount, the bidder shall be deemed to have agreed that it is fully qualified to perform that portion of the Work itself and that it shall perform that portion of the Work.

No prime Contractor whose bid is accepted shall (1) substitute any Subcontractor, (2) permit any subcontract to be voluntarily assigned or transferred or allow it to be performed by anyone other than the original Subcontractor listed in the original bid, or (3) sublet or subcontract any portion of the Work in excess of one-half of one percent of the prime Contractor's total bid as to which his original bid did not designate a Subcontractor, except as authorized in the Subletting and Subcontracting Fair Practices Act. Subletting or subcontracting of any portion of the Work in excess of one-half of one percent (.50%), of the prime Contractor's total bid as to which no Subcontractor was designated in the original bid shall only be permitted in cases of public emergency or necessity, and then only after a finding reduced to writing as public record of the authority awarding this contract, setting forth the facts constituting the emergency or necessity.

If alternate bid item(s) are called for and the bidder intends to use different or additional Subcontractors on the alternate bid item(s), the bidder must provide a separate Subcontractors list for each such alternate bid item(s) with each such separate Subcontractors list clearly marked to show its application to an alternate bid item.

10.0 Confirmation of Figures - By submitting this bid, the bidder confirms that is has checked all of the above figures and understands that neither the District nor any of its agents, employees, or representative shall be responsible for any errors or omissions on the part of the undersigned bidder in preparing and submitting this bid.

11.0 Megan's Law, PC 290 - Confirmation of compliance with PC 290 (Megan's Law) listed in Article 37 as applicable on all aspects of this project.

12.0 Acknowledgment and Confirmation - The undersigned bidder acknowledges its receipt, review, and understanding of the drawings, specifications, and other Contract Documents pertaining to the Work. The undersigned bidder certifies that the Contract Documents are, in its opinion, feasible and complete for providing, performing, and constructing the Work in a sound and suitable manner for the use specified and intended by the Contract Documents. The undersigned bidder certifies that is has, or has available, all necessary equipment, personnel, materials, facilities, and technical and financial ability to complete the Work for the amount bid herein within the contract time and in accordance with the Contract Documents.

FIRM NAME

By: _____
(Chairman of the Board, President, or any Vice President)

(Corporate Seal)

(Typed or Printed Name)

Title: _____

Legal Address:

Telephone: _____

Facsimile: _____

Sole Ownership....Partnership....Corporation....Other specify) _____

AGREEMENT

THIS AGREEMENT is made the _____ of _____, 2012, in the City of Pasadena, Los Angeles County, State of California, by and between PASADENA AREA COMMUNITY COLLEGE DISTRICT, a California Community College District hereinafter referred to as "the District" and

_____ with its principal place of business at

_____ hereinafter referred to as the "Contractor".

WITNESSETH that the District and the Contractor in consideration of the mutual covenants stated herein agree as follows:

Article 1 - The Scope of Work: Within the contract time and for the Contract Price, subject to adjustments thereto pursuant to the Contract Documents, the Contractor shall perform and provide all necessary labor, materials, tools, equipment, utilities, services and transportation to complete in a Workmanlike manner all of the Work required in connection with the Work of improvement commonly referred to as:

Bid: 874
MEASURE P RESTROOM UPGRADE – R BUILDING

The Contractor shall complete all Work covered by the Contract Documents in strict accordance with the drawings and the specifications prepared by the Architect and other Contract Documents as specified in ARTICLE 5 below, along with all modifications and addenda thereto issued in accordance with the Contract Documents.

Article 2 - Contract Time: The Work shall be commenced on the date stated in the District's Notice to Proceed and shall be completed no later than **August 30, 2012.**

Article 3 - Contract Price: The District shall pay to the Contractor as full consideration for the Contractor's full, complete and faithful performance of the Contractor's obligations under the Contract Documents, subject to any additions or deductions as provided for in the Contract Documents, the Contract Price of _____ Dollars (\$_____). The Contract Price is based upon the Contractor's bid proposal amount and the following alternate bid items, if any, under:

Alternate Bid – Replace Lobby ceiling tile, grid, and light fixtures, etc. per Addendum 2 for the sum of _____ Dollars (\$_____).

Asbestos Abatement Bid Form in Appendix B.



PASADENA CITY COLLEGE
MEASURE "P" PROJECTS
Meeting Minutes

Meeting: Pre-Bid Job Walk - Bid 874

Print Date: November 28, 2011

Restroom Upgrades

Date	Start	End	Next Meeting	Next Time	Prepared By
November 15, 2011	10:00 a.m.	12:00 AM			Eva Marie Delgado

Purpose of Meeting	Location	General Notes
Discuss the Restroom Upgrades - R Bldg.	Facilities Conference Room - FS Bldg.	

Attended By:	Copies To:
Jack Schulman - Director, Measure P Projects - PCC Stephanie Pulcifer - Project Manager, Measure P Projects- PCC Lori Holzem - Project Manager, Measure P Projects - PCC Sherry Turner - Asst. Project Manager, Measure P Projects - PCC Mark Glanzman - Contract Specialist, Purchasing - PCC John Long - CF Environmental Inc., Hazardous Materials Consultant Jim Cordova - Senior Associate, NTD Architects Rainier Lopez - Project Manager, NTD Architects Fausto Prado - Air Clean Environmental Inc. Petronilo Garcia - Monet Construction, Inc. Jose Hernandez - J & J Environmental, Inc. Bob Oundijian - B-One Construction Abed Omari - ALFA26 Construction Co Kevin Tello - Castlerock Environmental, Inc. Cecilia Jackson - Stoneridge Development Co Madhat Sami - St. George Construction Co. Benjamin Rodriguez - Mallcraft, Inc. Nick Morelli - Fast-Track Construction Co. Raymond Emami - Delmac Construction, Inc. Dimitri Ayuazian - The Nazerian Group Martin Roger - Pasadena Builders, Inc. Nadim Yahchouchi - American Building Solutions Kirmitt Haggins - Haggins Construction Corp. Richard Macias - SBS Corporation	Dr. Rick van Pelt - V. P. Admin. Services/Director of Facilities Services - PCC Jack Schulman - Director, Measure P Projects - PCC Stephanie Pulcifer - Project Manager, Measure P Projects - PCC Lori Holzem - Project Manager, Measure P Projects - PCC Sherry Turner - Asst. Project Manager, Measure P Projects - PCC Mark Glanzman - Contract Specialist, Purchasing - PCC John Long - CF Environmental Inc., Hazardous Materials Consultant Jim Cordova - Senior Associate, NTD Architects Rainier Lopez - Project Manager, NTD Architects Fausto Prado - Air Clean Environmental Inc. Petronilo Garcia - Monet Construction, Inc. Jose Hernandez - J & J Environmental, Inc. Bob Oundijian - B-One Construction Abed Omari - ALFA26 Construction Co Kevin Tello - Castlerock Environmental, Inc. Cecilia Jackson - Stoneridge Development Co Madhat Sami - St. George Construction Co. Benjamin Rodriguez - Mallcraft, Inc. Nick Morelli - Fast-Track Construction Co. Raymond Emami - Delmac Construction, Inc. Dimitri Ayuazian - The Nazerian Group Martin Roger - Pasadena Builders, Inc. Nadim Yahchouchi - American Building Solutions Kirmitt Haggins - Haggins Construction Corp. Richard Macias - SBS Corporation

Item	Summary of Meeting	Action	Due Date	Last Mod
New Business	<p>Formal Introductions given by Mark Glanzman: Jack Schulman - Director, Measure "P" Projects Lori Holzem - Project Manager, Measure "P" Projects Eva Marie Delgado - Budget Administrator, Measure "P" Projects Stephanie Pulcifer - Project Manager, Measure "P" Projects Sherry Turner - Assistant Project Manager, Measure "P" Projects John Long - Asbestos Abatement, CF Environmental, Inc - Consultant Jim Cordova - Senior Associate, NTD Architects Rainier Lopez - Project Manager, NTD Architects Mark Glanzman - Contract Specialist, Purchasing Services</p> <p>Announcement regarding Bid Specifications: Please be sure to pick up your Plans at the Facilities Services Building after the Jobwalk. This meeting is being recorded. If you ask any questions please raise your voice so we may capture the tone of voice. The minutes will be issued as an addendum and copies will be reproduced or sent via e-mail. Please leave your business cards with Eva Marie Delgado. Please be sure everyone is signed in on the sign in sheet, if not please do so after the jobwalk. Those that made reservations for the jobwalk will receive a copy of the Bid Specifications today. Any that did not make reservations today for the jobwalk will need to secure a copy from ARC Reprographics at cost. The number is: 626/583-1122.</p> <p>Mandatory Jobwalk - Bid 874 - Restroom Upgrades - R Building</p>			

Item	Summary of Meeting	Action	Due Date	Last Mod
	<p>Bid Documents</p> <p>Page 5/Notice to contractors calling for bids Deadline: Wednesday, December 7, 2011 @ 2 pm. All bids must be sealed and submitted to Purchasing Services, Room C-202.</p> <p>This is a mandatory jobwalk. Only General Contractors, Abatement Contractors and Subs who are in attendance at this jobwalk will be allowed to present a bid.</p> <p>Requirement for this jobwalk is an A or B license.</p> <p>Last day to submit written questions: Tuesday, November 29, 2011 @ 4 pm. It is preferred that you email any questions that arise from today's jobwalk to meglanzman@pasadena.edu or Faxed to 626/585-7900.</p> <p>Bottom Page 5/ Documents Accompanying Bid Each bid shall be accompanied by:</p> <ol style="list-style-type: none"> 1. The required bid security in an amount not less than 5% of the maximum amount of bid inclusive of any additive alternates. 2. List of sub-contractors 3. Non-collusion affidavit 4. Verification of contractors license: A or B. 5. Bidder's qualifications and information <p>All documents accompanying the bid shall be complete, accurate, and true; incomplete, inaccurate, or untrue information or responses provided therein by a bidder shall be grounds for the District to reject such bid for non-responsiveness. Numbers 6-8 do not apply to this jobwalk.</p> <p>Page 6/ Bonds Bidder is required to furnish a Performance Bond and Payment Bond, each in the amount of 100% of the Contract Price. The costs associated with providing these Bonds should be included in the total amount of the bid as submitted by the Contractor.</p> <p>Bottom Page 6/Contractor's License Classification The District requires that bidders possess the following classification of California Contractors License at the time the contract for work is awarded: A or B.</p> <p>Middle Page 11/Article 20 - Workforce Requirements This project is funded by a bond measure and approved by voters of Pasadena and there is a workforce requirement as stated. Mark quotes the following: "As part of the District's ongoing commitment to "return to the community" for their continued support of the Measure "P" Bond, all General Contractors will be required to provide 20% of their work force from within the Pasadena Area community College District (see attached District map)." The attached map is not included with the documents but can be accessed on PCC's Web site and will be included in an addendum also. Quote continuing, "The 20% can come from any one or combination of disciplines including sub contractors, laborers, apprentices', journeyman, operators, office staff, etc. At the jobwalk, the District will hold a community outreach program where interested applicants can meet the contractors for possible employment. If at the job walk, the contractors are unable to fill the required percentage of work-force from the attending applicants, it will be incumbent upon the contractors to research and obtain the necessary staffing on their own."</p> <p>Jack Question: Is there anyone attending the jobwalk from the Flintridge Foundation? Answer: No answer.</p> <p>Page 14-16/Bid Form NTD - Architect of record for this project.</p> <p>Page 15/Base Bid We are asking for a Base Bid amount for Bid 874. Please become familiar with the Bid documents, Plans and Specifications. Any questions that arise as a result of the job walk today or in the days ahead please address them in the form of an e-mail or FAX: Attn: Mark Glanzman refer to page 5</p>			

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	<p>for the e-mail address and fax number.</p> <p>Questions: Any questions regarding the Base Bid. Answer: No answer.</p> <p>Page 68/Article 4 - General Conditions Section 4.5 - Responsibilities, Supervision and Construction Procedures The responsibility is on the contractor to provide the adequate resources on the project. We are asking that a Project Manager and necessary assistants be involved in the project from DAY ONE. There will be RFI's and Submittals being done throughout project and you will need to provide the necessary staff. We suggest that you bring you're A-team and recognize who is involved and who the General Contractors and sub-contractors are on the project. All that information will be submitted to the Project Center and staff.</p> <p>Page 110/Supplementary General Conditions A - The work shall be commenced on the date stated in the District's Notice to Proceed (which date will not be less than seven (7) consecutive calendar days from and after the date of execution of the contract) and shall be completed no later than August 30, 2012.</p> <p>B - The agreed liquidated damages provisions established in Article 4 of the General Conditions is \$750.00 per day.</p> <p>C. It will be the District's responsibility to supply an Asbestos Abatement Contractor to satisfy all of the requirements for the Asbestos Abatement Specifications. (Refer to the section in the Bid Documents - Appendix B - Asbestos Abatement, page 112, which will have a bid form associated with it and the responsibility will be on the General Contractor).</p> <p>(scratch C pending further modification).</p> <p>E. The number of executed copies of the Agreement is six (6), and the number of Performance and payment bonds required is one (1).</p> <p>F. Failure to comply with the District's Environmental Impact Report Mitigation Measures (see attached Appendix A, page 111) dated May 2003, regarding early job start (before 7:00 AM) and offsite staging will result in a \$750.00 deduction from the contract amount per offense.</p> <p>John Long Discusses Appendix B - Asbestos Abatement as it applies to the renovation project.</p> <p>Page 112/ Appendix B - Asbestos Abatement John Long will discuss as these apply to the renovation</p> <p>This is a Restroom Renovation Project - R Bldg. R Bldg. materials consist of: Spray fireproofing 2 x 4 ceiling tiles Pipe and fitting insulation that contains asbestos. PCB Ballasts, Fluorescent Tubing that contain mercury. All the above will be involved in the abatement.</p> <p>Abatement Specification - General Conditions Base Bid - Men's Restroom, Custodian Room and Coffered Ceiling in Hallway. This will involve the restroom area itself which is shown on the construction drawings, and there is a small coffered ceiling between the two restrooms that extends across the hallway about midway between the North and South entry doors. This is the Base Bid area. The Base Bid involves the complete removal of the fireproofing on the cement deck, the structural steel, pipe and fitting insulation and any contaminated items that are part of the demolition. This all has to be removed by the Abatement Contractor leaving a clean work area for the contractor.</p>			

Item	Summary of Meeting	Action	Due Date	Last Mod
	<p>Alternate Bid 1- Men's/Women's Restroom, Custodian Rooms, Coffered Ceiling This involves: ceiling tile pipe insulation any contaminated items cleaning the cement deck of fireproofing encasing the remaining fireproofing that is on the structural steel This involves the restroom and the lower coffered ceiling between the Men's and Women's Restroom. We are only doing the Men's Restroom on the East side of the hallway.</p> <p>Alternate Bid 2 - Men's/Women's Restroom, Custodian Rooms, Coffered Ceiling, Elevator Lobby and South Foyer This area is much cleaner and easier to do the abatement. This involves: spray fireproofing ceiling tile pipe and fitting insulation any contaminated items PCB Ballasts and Light tubes throughout the restroom, hallway and lobby</p> <p>The documents originally had 4 Addendums items or a Base Bid and 3 Addendums items.</p> <p>Question: Is the Addendum coming? Answer: Yes, with the Minutes and Addendum No. 2.</p> <p>John Long The Basic Spec is the same. We have just paired down the base bid and the alternates to include what was just discussed. Everything else in the bid document stays the same.</p> <p>Any questions on abatement go to Purchasing Services attention Mark Glanzman and they will be forwarded to John Long to be addressed before bid opening.</p> <p>Question: Any questions? Answer: No answer.</p> <p>Question: How many abatement contractors are here? Answer: Three</p> <p>Question: Is it mandatory for the abatement subs to be in attendance? Answer: No, just the Generals.</p> <p>Mark Page 113/Appendix C - General Construction Specifications Page 114-115 these have been revised and will supersede the Division 0 General Conditions. Please become familiar with them. The actual specifications begin on the next page.</p> <p>Jack Schulman I would like to update you on the reason we are only doing the Men's side and going to be turning it into the Women's side which is the East side restroom. The Women's Restroom that is to be turned into the Men's Restroom, in order for it to be enlarged to become a proper restroom, it is going to require part of an existing office, which is going to be demoed. That can be done on the East side, but cannot be done on the West side, until the Center for the Arts is built and then the office will be vacated. It will not be done until 2013. The District will be purchasing a temporary restroom separate from this contract that will be brought in located on the south side of the R Bldg.. The hookups will be done by the District.</p> <p>Limits of Construction and Access To the Site: This will be off of Hill Street down Tennis Hill Drive, the roadway to the north of Facilities Services Building, between the pool and this building. That is the only access.</p>			

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	<p>The speed limit is 2 mph. It is posted at 10 mph, but for all contractors, subs, and deliveries the speed is 2 mph. There are students from 6 AM to 10 PM on campus.. Any deliveries that are of a large size, we ask that those vehicles be walked in. If you bring your personal vehicles and park in the construction area you will be sited and towed. If it is not an actual work truck or delivery truck it will not be allowed on campus. When we have the Pre-Construction meeting this will be discussed in more detail. There is parking available for your personal vehicles at \$2 a day in the visitors lot with a parking permit. It is preferred, that if you are able to car pool or come in company vehicles that you do so.</p> <p>Barricades/Walkways This is extremely important. This building has five (5) floors and is very heavily used, with the elevators in the lobby which are adjacent to the restrooms and this being the only way up for the handicapped. There is going to be an Elevator Upgrade project also in progress. Since it will become extremely congested in those areas, cording off those areas and walkways is very important and critical for the safety of the students.</p> <p>Specifications READ EVERY WORD!!!</p> <p>Hours of work: You are not bound by the City's hours of work, since the work is being done within the campus. We do try to adhere to the City's hours to be considerate to the neighbors. City of Pasadena requirements are 7 am to 10 pm Monday thru Saturday. Sunday as authorized. Since the building is deep within the college it will not effect the City of Pasadena. Once the contractor is selected you will not be restricted by the days or times, but you will be restricted by the activities of the students and the staff.</p> <p>EIR Requirements Part of the EIR Requirements and the \$750 penalty that does include the City of Pasadena are specifically no parking, no staging, and or deliveries on the street. Please be sure to inform your subs and material suppliers not to deliver, park or unload on the city streets.</p> <p>Clean-up In regards to clean up, we are very stringent with this issue. Everyday any debris that is caused by the construction, such as, dust and dirt in the walkways and any place where there will be access to students and staff will need to be cleaned up.</p> <p>Flow of Paperwork Until the contract is awarded any RFI's and questions pertaining to the jobwalk will go through Mark Glanzman in the Purchasing Services as addressed in the Bid documents. After the contract is awarded ALL paperwork will go through the Project Center which will be discussed at the Pre-Construction meeting.</p> <p>DSA Project This is a DSA Project. It is inspected by DSA inspectors. The City of Pasadena does not have jurisdiction over the project except for the Health Department on the college campus. It is State property and reviewed by the State.</p> <p>Notice to Proceed The Notice To Proceed will be on December 15, 2011, with a start date in January, 2012. It will be an eight-month project that would include the abatement. If there are any questions or concerns regarding the duration of the project, please submit any questions in an RFI.</p> <p>Mark It will be the District's intent to award to the Board of Trustees on December 14, 2011. With the holidays coming and other activities occurring on the campus, it may be prolonged until January 18, 2012.</p> <p>John Question: When is the abatement going to occur? Maybe over Christmas.</p> <p>Jack Answer: The problem is we will be running it through the contractor. Because the elevator and the restrooms have an asbestos abatement it may be wise to do that. The District will have to think about that. If it was awarded through the General, it will have to wait till the NTP was awarded, if it was awarded separately, that would be an ideal time. The college will be closed from December 23rd through January 2nd. The Rose Parade is January 2nd..</p>			

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	<p>John Question: Could they get a Notice to Proceed and have the abatement start immediately.</p> <p>Mark Answer: Ideally, but that is based on the requirements and review process to look at the bids. That would be a quick turn around time.</p> <p>John: If the whole lobby area could be done, then the whole schedule would not be thrown off due to Christmas.</p> <p>Mark This is an aggressive schedule going into this project. The time is of the essence in issuing the contract.</p> <p>Jack Actually school is out from December 19th through January 9th being the first day of the Winter Intersession. The key would be to make the Board Meeting of December 14th. Again going over the bids and awarding the lowest bidder, the asbestos abatement will start immediately after the Board Approval. It will also be contingent on whether we go with the encased encapsulation or complete abatement.</p> <p>Any questions on what we have discussed? Questions: What is the budget? Answer: We do not give out that information.</p> <p>Mark Please turn your attention to Addendum No.1 itself on Page 5. LAST DAY to submit written questions is Tuesday, November 29, 2011 at 4 PM. email meglanzman@pasadena.edu or FAX written questions to (626) 585-7900. A distribution list will be sent to everyone in attendance and also the Addendums.</p> <p>Page 6/Prevailing Wage This is a prevailing wage job, union labor is not required but prevailing wage is.</p> <p>Jim Cordova On the question relative to the Pre-Bid. Everything has to be submitted in writing, Phone questions will not be addressed. All questions will be directed to be submitted through the District and then they will be directed to the Architects.</p> <p>Jack If after today, you wish to return to visit the area involved in the bid, you must contact Mark Glanzman, who will inform the Project Center and a member of our staff will accompany you while on campus. Any questions asked will be sent out as an addendum to the contract so everyone may have access to the answers. Likewise, today, if any questions are not picked up on the recording or in writing, they will be considered not addressed.</p> <p>Mark The sign-in sheets will also be apart of Addendum No. 2, that everyone will be appraised of those in attendance.</p> <p>Question: Are these the only plans?</p> <p>Lori Answer: No, we have plans that will be distributed.</p> <p>Mark There are only ten (10) sets of plans. Those that do not receive a set today will have to contact ARC of Pasadena to procure a copy.</p> <p>Question: Any questions? Answer: No response.</p> <p>After the job walk we will return to Facilities Services to pick up the bid documents.</p>			

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	<p>Eva Marie During our walk to the job site, please be courteous enough to ask questions one at a time so the question as well as the answer may be heard and recorded.</p> <p>R Building Lori This is the coffered ceiling we had mentioned. Currently the existing Men's Restroom will be what will be changed into a Women's Restroom. Pointing to the wing walls these will be removed. The ceiling tile that will need to be abated is referred to as the snowflake tile. The ceiling tile is in the North and South lobby. There are few areas up above the coffered ceiling that will need abatement.</p> <p>John Long This is non ACM tile. But everything up above this is the abatement material. There is fireproofing on the beams and pipes. The base bid will just include this coffered ceiling area so we can remove these walls and put a containment up close to the ceiling. The Base Bid is removing the material above this ceiling tile, the The Base Bid is removing the material above this ceiling tile, the restroom, the pipe chase and the custodian room. The Alternate Bid No. 1 will include encasing this material. The Alternate Bid No. 2 will be going from door to door and removing everything in the whole lobby.</p> <p>Question: Are all the beams getting abated? Answer: The Base Bid: Removing all the fireproofing above the coffered ceiling, the restroom and the custodian room. Alternate No. 1: Removing all the over spray, the pipe fittings, the ceiling tile and encasing the fireproofing.</p> <p>Question: It is an additive alternate or deductive? Answer: No, it is just lower in scope. One is full abatement of the coffered ceiling and restroom. Alternate No. 2: Removal of pipe insulation, over spray from the cement deck. Leave the fireproofing on the beam and structural steel and spray it with encapsulate and encase it with a vinyl membrane. Alternate No. 3: Complete removal of all the fireproofing, pipe insulation, ceiling tile, contaminated items in the lobby and the restroom.</p> <p>Question: What we are talking about is all the alternate bids are referring to abatement. Nothing else will be involved? Correct. Answer: Correct. The construction aspect is basically the same.</p> <p>Question: The reason for the alternates is there is not enough funds for the whole thing? Answer: But if you demo all the ceiling and lighting, you will have to replace it. I believe the lights are owner supplied. Yes, owner will furnish LED lighting. There are about sixteen (16) lights.</p> <p>Question: To have an additional jobwalk, to have us bring other subs, how is that done? Answer: Contact Mark Glanzman and we will schedule a walk. Question: Is there a lead time, do we have to call you three days in advance? Answer: No, just contact Mark.</p> <p>John Long In the mechanical room there is an access panel that shows the pipe chase that goes up and across the ceiling above the restroom. It gives you an idea of the access in the back.</p> <p>Question: The pipe chase runs all the way up the building to the restroom above? Answer: Yes, but you only have to isolate the area being worked on the first floor. The elevator and mechanical rooms are full height fire walls, so we will not need to worry about isolating them. If we reduce the work area, critical barriers will need to be installed to prevent air flow and same thing with the hallway area. Anything between floors and around the perimeter will need to be enclosed with poly and encapsulated. The abatement contractors are familiar with the scope of work.</p> <p>Inside the Men's Restroom: The entire restroom area is pretty much demoed. East wall behind stalls is the location of wall to be demoed for access to the expansion space which has already been demoed and is ready for construction. Behind the urinals is the plumbing chase.</p>			

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	<p>John Long All the demo in the restroom is abatement related because the fireproofing has settled on top of the plaster ceiling. Ideally when the general comes in all that will be here is the terrazzo walls and floors. Everything will have to be demoed to reach the material. The other option would be to clean the top of the ceiling and leave the demo to the general.</p> <p>Question: When the wall is removed will the same continuity have to be kept? Answer: The pipe chase will be maintained up to where we cut the wall in the opening. Question: So when you create the new wall are we going to keep the same continuity as these walls. Answer: You will have to look at the drawings.</p> <p>Lori It is a complete demo in the restroom. The plumbing chase will stay as far as the risers.</p> <p>General Contractor When she stated the walls were to remain and she said demo then it pulled it all together.</p> <p>John Long What I mean is as far as abatement goes, anything that is contaminated needs to be demoed, so they may leave this terrazzo wall for you to demo later. That is between you and your abatement sub. The specific thing is they leave something in the restroom it will be clean of contaminates for you to demo, otherwise, they will have to remove it. Clean or demoed that is basically it.</p> <p>Lori Question: Any other questions? Answer: No response.</p> <p>Everyone walked to the Facilities Services from the Restroom site to receive the plans.</p> <p>Thank you for attending the jobwalk.</p>			

MEMORANDUM

November 23, 2011

To: Mr. Mark Glanzman
 From: John C. Long
 Project: R Building Restroom Upgrade Bid 874
 Subject: Disposal Requirements
 Sent: Via e-mail

Question Received:

We received a request regarding the disposal of Asbestos / Lead... Can you provide us information regarding the details of the requirements for disposal?

Response:

Asbestos containing waste (friable and non-friable) must be disposed of at a Hazardous Waste Site (Class 1 Landfill) in compliance with sections of the Abatement Specifications regarding packaging and disposal as stated below.

2.04 DISPOSAL PACKAGING

- A. Appropriately labeled 6 mil (doubled) sealable polyethylene bags as a minimum.
- B. Appropriately labeled 6 mil sealable polyethylene bag placed inside a closed, impermeable drum containers.
- C. Bilingual labels (English and Spanish) on containment glove bags, waste packages, contaminated material packages and other containers shall be in accordance with EPA or OSHA standards.

3.06 DISPOSAL

- A. Waste Transportation: Submit the method of transport of hazardous waste including name, address, EPA I.D. number and telephone number of transporter.
- B. Hazardous Waste Site: Submit for approval the name, class, address, EPA I.D. number and telephone number of hazardous waste site(s) to be utilized for disposal.
- C. The sealed asbestos containers shall be delivered to Contractor's predesignated approved Hazardous Waste Site for burial, in accordance with Title 22, CCR, EPA guidelines and 40 CFR 61.156 and local Air Pollution Control District Regulations.
- D. Notify the Owner in advance of the time when contaminated materials are to be removed from the site.
- E. Contractor shall be responsible for safe handling, pick-up, and transportation of hazardous waste generated by this Contract to the designated Hazardous Waste Site.
- F. Contractor shall hold the PCC, CF Environmental, Inc., and AAA Consultants and Inspections, Inc. harmless for claims, damages, losses, and expenses, including attorney's fees arising out of or resulting from asbestos spills on the site or spills en route to the disposal site.

There were no Lead Containing Materials identified for removal as part of this Renovation Project, thus no lead waste will be generated.

If you receive any additional requests for clarification or require additional information please feel free to contact me through my office at 818-762-0960 or by email at cfenviro@roadrunner.com.

Respectfully,

John C. Long
 CAC 92-0075
 CF Environmental, Inc.

